

Admission No :

Application No.

Date of Admission :

Hail Mary!

Praise the Lord!



AMALORPAVAM HIGHER SECONDARY SCHOOL

Lourdes Campus, Vanarapet, Puducherry - 605 001.

www.amalorpavamschool.org

APPLICATION FOR ADMISSION

Note: Application defective in particulars or in any other manner will be rejected.

1.	Name of the applicant in full as given in the Birth Certificate(BLOCK LETTERS) மாணவ, மாணவியர் பெயர் (பிறந்த பதிவில் உள்ளபடி)		Affix Student Photo
2.	Date of Birth / பிறந்த தேதி		
3.	Nationality / நாட்டுரிமை		
4.	Gender / பாலினம் ☐ Male / ஆண் ☐ Female / பெண்		
5.	Native Place / பிறந்த ஊர்		
6.	Religion / மதம்		
7.	Caste / சாதி		
8.	Community / பிரிவு (FC/OC/BC/MBC/SC/ST)		
9.	Mother Tongue / தாய் மொழி		
10.	Aadhaar Number / ஆதார் எண்		
11.	a) Name of the Father / தந்தையின் பெயர்		
	b) Occupation and Annual Income தொழில் மற்றும் ஆண்டு வருமானம்		
	c) Occupational Address அலுவலக முகவரி		
	d) Contact No. / தொடர்பு எண்.	Office:	Mobile:
	e) E-Mail id. / மின் அஞ்சல் முகவரி		
12.	a) Name of the Mother / தாயின் பெயர்		
	b) Occupation and Annual Income தொழில் மற்றும் ஆண்டு வருமானம்		
	c) Occupational Address அலுவலக முகவரி		
	d) Contact No. / தொடர்பு எண்.	Office:	Mobile:
	e) E-Mail id. / மின் அஞ்சல் முகவரி		
13.	a) Residential Address with Pincode of the applicant for Communication (IN BLOCK LETTERS) அஞ்சலக முழு முகவரி		
	b) Residence Contact No./ தொலைபேசி எண்.	Landline:	Mobile:
14.	Class to which Admission is sought சேர விரும்பும் வகுப்பு		

15.	a) Name of the Guardian / சம்ரட்சகர் பெயர்		
	b) Applicant's Relationship with Guardian / விண்ணப்பதாரரோடு சம்ரட்சகரின் உறவு		
	c) Occupation and Annual income தொழில் மற்றும் ஆண்டு வருமானம்		
	d) Occupational Address அலுவலக முகவரி		
	d) Contact No./ தொடர்பு எண்.	Office:	Mobile:
e) E-Mail id./ மின் அஞ்சல் முகவரி			

16.	Class & School studied Last முன் படித்த வகுப்பும், பள்ளியும்	
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17.	Medium in which pupil studied at the time of leaving the previous school (from II Std onwards) முன் படித்த பள்ளியின் போதனா மொழி (இரண்டாம் வகுப்பு முதல் அவசியம் குறிப்பிடுதல் வேண்டும்)	
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18.	a) Whether original Birth Certificate is attached? (LKG -I Std) பிறந்த பதிவு இணைக்கப்பட்டுள்ளதா?	☐ Yes ஆம்	☐ No இல்லை
	b) Whether original Transfer Certificate is attached? (Original is to be produced for classes II onwards) மாற்றுச்சான்றிதழ் நகல் இணைக்கப்பட்டுள்ளதா?	☐ Yes ஆம்	☐ No இல்லை

19.	Do you need Hostel Facility விடுதி வசதி வேண்டுமா?	☐ Yes ஆம்	☐ No இல்லை
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20.	Identification Marks அங்க அடையாளங்கள்	1.	
		2.	

DECLARATION

I/We declare that the particulars given above are correct to the best of my knowledge and that I have read the Terms & Conditions for admission and assure to abide by the rules of the school.

I/We am/are aware that admission obtained on false information or by suppression of facts will be cancelled on detection at any time.

பள்ளியின் மாணவர் சேர்க்கைகான நிபந்தனை மற்றும் விதிமுறைகளை படித்தோம். அதன்படி ஒழுங்குவோம் என்று உறுதி கூறுகிறோம். மேலே குறிப்பிட்ட விவரங்கள் அனைத்தும் உண்மையே. தவறான விவரங்கள் என்று தெரிய வந்தால் மாணவ/மாணவியரின் சேர்க்கை ரத்து செய்யப்படும் என்பதையும் நன்றாக அறிவோம் என்று உறுதி கூறி கையொப்பம் இடுகின்றேன்/இடுகின்றோம்.

Station : இடம் :	Date : தேதி :	Signature or Thumb Impression of the Parent or Guardian பெற்றோர் அல்லது சம்ரட்சகர் கையொப்பம்
Last Date for submission of filled-in application பூர்த்தி செய்த விண்ணப்பத்தாள் கொடுக்கவேண்டிய கடைசி நாள்		

For Office Use

1. Date of Entrance Exam :	2. Entrance Exam Result	☐ Qualified	☐ Not Qualified
3. Date of Interview :	4. Receipt No.:	Date:	Amount:
5. Remarks :	6. Bill No.:	Date:	Amount:
7. Register No Alloted :			

Note: Original Birth Certificate must be enclosed without fail.



AMALORPAVAM HIGHER SECONDARY SCHOOL

TERMS & CONDITION FOR ADMISSION

(The terms & conditions given below is an Annexure to the application Form)

Enrolment and Admission to the "Amalorpavam Hr. Sec School" is subject to the following terms and conditions. Kindly note that these terms and conditions and the Fee Structure are subject to change from time to time.

1. The School, upon consideration of the Application form of a student and subsequent interaction with the student and Parents/Guardian, may, at its discretion and subject to the availability of seat at the School, offer admission to the student.
2. The admission of the student is confirmed only upon the Payment of I Term fee for the academic year **(the same is non- refundable)**
3. The school fee is subject to review and revision on an annual basis. There shall be an annual increase of a minimum of 10%.
4. The deadline for payment of fees as stipulated below shall be strictly adhered to. The school fee shall be paid in 3 instalments as per the due date mentioned below:

Instalment/ Term of Academic Year

Due Date

First Term

During the time of Admission

Second Term

15th September

Third Term

15th December

5. The school fee or any other payments due to the school, if not paid on or before the due date, shall bear a penalty at the rate of 100/- per day. In the event that the fee along with the penalty is not paid within a period of 30 days after the due date, then the School may, at its sole discretion, restrain the student from attending the School and/or withdraw the admission granted to the student. Re-admission may be granted by the School at its discretion, only after the payment of all arrears of the fee along with the re-admission fee.
6. The School fee will not be refunded by the school in any circumstances whatsoever.
7. The Student and parent must adhere to the general statements, policies, rules, regulations, conditions, traditions, and financial terms of the School.
8. The Student must adhere to the School timings and attend school dressed in neat, ironed and clean uniforms and must strictly abide by the School's dress code mentioned in the Student Code of Conduct.
9. The school reserves the right to use the names, photographs and video recordings taken during the School hours or in any other extended environment (i.e. during any extra-curricular or co curricular activities) for purposes of internal circulation/advertising and/or publicity without any prior notice to the parents/guardians and the parents/guardians shall not claim ownership or compensation for the materials.

Father's Signature

Mother's Signature

Guardian's Signature

10. All medical, behavioural, emotional and other issues, past or present, that might affect the student's education, must be disclosed at the time of submitting the admission application form or as and when detected or diagnosed. In the case of the student with special educational needs, the School shall have the right to access/decide at any time whether it can provide or continue to provide adequate educational care and provision.
11. Unless there has been gross negligence, willful misconduct, or deliberate default on the part of the School, the School shall not be responsible for any accidental injury or other loss caused to the student or parent or for loss or damage to person or property.
12. Where the need arises or in case of any medical emergencies and the parents/guardians cannot be contacted or circumstances do not allow or it is reasonably not possible to contact the parents/guardians, the School may take such action as deemed necessary or desirable in the circumstances, including but not limited to obtaining medical examination or treatment for the student, calling for further medical or specialist advice or treatment or the transfer/admission of the student to a hospital or other location. All the related expenses thereby incurred by the School, if any, must be reimbursed by the parents/guardian.
13. The School, may, terminate the admission of a student in any of the following circumstances :
- a. The Student's attendance does not meet the minimum requirement of 95% (unless granted by the School on medical or other Cogent reasons)
 - b. The Student's continuous absenteeism for 2 School working days without prior permission from the School.
 - c. The student's conduct at school or away, therefore is unsatisfactory or is detrimental to good order and discipline of the school.
 - d. The student and/or the Student's Parents/Guardians fail to abide by the school's policies, rules and regulations or otherwise interfere with the school's accomplishment of its educational purpose, or.
 - e. The student and/or the student's parent's/guardian's behaviour is disruptive or injurious to other students, the staff, the school, or its reputation.

I/We, hereby agree and undertake that we have fully read the above-stated terms and conditions for admission and agree to abide by the same. I/We, further, understand that the terms and conditions put forth above shall not be interpreted as a representation or warranty made by the School that my child will be given an admission and enrolled with the School.

Father's Name	:	Father's Signature	:
Mother's Name	:	Mother's Signature	:
Guardian's Name	:	Guardian's Signature	:
Date	:	Place	: